

CHEMO PHARMA LABORATORIES LIMITED

Registered Office: 5-Kumud Apartment Co. Op. HSG. SOC. Ltd., Karnik Road, Chikan Ghar, Kalyan, Dist. Thane - 421301

• Corporate Office : - Empire House, 3rd Floor, 214, Dr. D. N. Road, Fort, Mumbai - 400 001

• Tel.No. (022) 22078381, 22078382 • Fax No.: (022) 22074294 • CIN No.: L99999MH1942PLC003556 • PAN No.: AAACC2056K

Website: www.thechemopharmalaboratoriesltd.com • Email ID: chemopharmalab@gmail.com

May 10, 2024

NOTICE OF THE BOARD MEETING

**TO,
THE BOARD OF DIRECTORS
CHEMO PHARMA LABORATORIES LIMITED,**

Dear Sir/Madam,

Notice is hereby given that a meeting of the Board of Directors of **CHEMO PHARMA LABORATORIES LIMITED** will be held on **Monday, May 27, 2024 at 4:00 p.m.** at Empire House, 3rd Floor, Dr. D. N. Road, Fort, Mumbai -400001, to transact the business as per the agenda enclosed herewith.

You are requested to make it convenient to attend the meeting.

Thanking you.

On Behalf of the Company

For Chemo Pharma Laboratories Limited



**UNNATTI JAIN
COMPANY SECRETARY AND COMPLIANCE OFFICER
Encl: as above**

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AGENDA

1. To grant leave of absence, if any.
2. To read and confirm the Minutes of the last Board Meeting.
3. To place on table the Register of Contracts maintained u/s 189 of the Companies Act, 2013.
4. To place on table Certificate of Statutory Compliances for the quarter ended March 31, 2024.
5. (i) To place on record the Minutes of last Meeting of Audit Committee held on January 29, 2024.

(ii) To place on record the Minutes of last Meeting of Stakeholders Relationship Committee held on January 29, 2024.
6. To consider and approve the Audited Financial Results for the quarter and year ended on March 31, 2024.
7. To consider and approve the Audited Financial Statements along with statement of assets and liabilities for the year ended on March 31, 2024.
8. To consider and approve draft Report of Board of Directors, Management Discussion & Analysis Report along with other supporting documents forming of Annual Report for the Financial Year 2023-2024.
9. To consider and take on record the CEO/ CFO Certificate pursuant to Regulation 17 (8) of the SEBI (Listing Obligations And Disclosure Requirements) Regulations, 2015.
10. To place on record the filings done with the Bombay Stock Exchange for the quarter ended March 31, 2024:
 - i. Intimation of trading window as per the Company's Code of Conduct for Prohibition of Insider Trading, framed pursuant to the Clause 4 of Schedule B of Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 filed on March 28, 2024;
 - ii. Corporate Governance Exemption Report pursuant to Regulation 15 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, filed on April 03, 2024;

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- iii. Declaration of Non-Applicability of Regulation 23(9) of SEBI (LODR) Regulations, 2015, filed on April 03, 2024;
- iv. Certificate pursuant to regulation 74 (5) of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018 filed on April 02, 2024;
- v. Statement of investor complaints pursuant to Regulation 13(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, filed on April 02, 2024;
- vi. Reconciliation of Share Capital Audit pursuant to Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018 filed on April 11, 2024;
- vii. Shareholding Pattern pursuant to the Regulation 31 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 filed on April 08, 2024;
- viii. Compliance Certificate on Share Transfer Facility pursuant to the Regulation 7(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 filed on April 05, 2024;
- ix. Annual Secretarial Compliance Certificate pursuant to the Regulation 24A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 filed on April 05, 2024;
- x. PCS Certificate on Share Transfer pursuant to the Regulation 40(9) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 filed on April 11, 2024;
- xi. SDD Compliance Certificate for the Quarter Ended December 31, 2023 filed on March 03, 2024
11. To consider disclosure of interest/concern in any Companies/body corporate, firms, association of individual presented by every Director in Form MBP-1.
12. To consider disclosure pursuant to Section 164(2) read with Rule 14(1) of the Companies (Appointment and Qualification of Directors) Rules, 2014 of the Companies Act, 2013 individually given by every Director in Form DIR-8 stating the status of Disqualification/Non-Disqualification pursuant to relevant Sections of Companies Act, 2013.

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13. To consider appointment of M/s. Sarda Soni Associates as Internal Auditor of the Company for the Financial Year ended 2024-2025.
14. To consider and took the Record Secretarial Auditor Report issued by M/s Kavita Khatri & Associates, Practicing Company Secretary for the Financial Year 2023-24.
15. To consider and take on record Compliance Report pursuant to Regulation 17 (3) of SEBI (Listing Obligations and Disclosure requirements) Regulations, 2015.
16. To review the working of the Company.
17. Any other business with the permission of the chair.

For Chemo Pharma Laboratories Limited



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COMPANY SECRETARY AND COMPLIANCE OFFICER