

# CHEMO PHARMA LABORATORIES LIMITED

Registered Office: 5-Kumud Apartment Co. Op. HSG. SOC. Ltd., Karnik Road, Chikan Ghar, Kalyan, Dist. Thane - 421301

• Corporate Office : - Empire House, 3<sup>rd</sup> Floor, 214, Dr. D. N. Road, Fort, Mumbai - 400 001

• Tel.No. (022) 22078381, 22078382 • Fax No.: (022) 22074294 • CIN No.: L99999MH1942PLC003556 • PAN NO.: AAACC2056K

Website: www.thechemopharmalaboratoriesltd.com • Email ID: chemopharmalab@gmail.com

## NOTICE OF THE BOARD MEETING

TO,  
THE BOARD OF DIRECTORS OF CHEMO PHARMA LABORATORIES LIMITED,

Dear Sir,

Notice is hereby given that a meeting of the Board of Directors of **CHEMO PHARMA LABORATORIES LIMITED** will be held on **Friday, 26<sup>th</sup> June, 2020 at 04:00 p.m.** at Empire House, 3<sup>rd</sup> Floor, Dr. D. N. Road, Fort, Mumbai -400001, to transact the business as per the agenda enclosed herewith.

You are requested to make it convenient to attend the meeting.

Thanking you,

ON BEHALF OF THE COMPANY

FOR CHEMO PHARMA LABORATORIES LIMITED



NEHA VORA

COMPANY SECRETARY AND COMPLIANCE OFFICER



Encl: as above

Place: Mumbai

Date: 16<sup>th</sup> June, 2020

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## AGENDA


1. To grant leave of absence, if any.
2. To read and confirm the Minutes of the last Board Meeting.
3. To place on table Certificate of Statutory Compliances.
4. To place on record the Minutes of last Meeting of Audit Committee held on 28<sup>th</sup> January, 2020.
5. To place and take on record the proceedings of Audit Committee Meeting held 26<sup>th</sup> June, 2020.
6. To place on record the Minutes of last Meeting of Stakeholders Relationship Committee held on 28<sup>th</sup> January, 2020.
7. To place and take on record the proceedings of Stakeholders Relationship Committee held 26<sup>th</sup> June, 2020.
8. To consider and approve the Audited Financial Statements, of the Company for the Financial Year Ended 31<sup>st</sup> March, 2020 along with Auditors Report thereon.
9. To consider and approve the Audited Financial Results for the Quarter and Year ended on 31<sup>st</sup> March, 2020.
10. To consider and approve draft Report of Board of Directors, Management Discussion & Analysis Report and other supporting documents pertaining to Annual Report for the Financial Year 2019-2020.
11. To consider and take on record the CEO/ CFO Certificate pursuant to Regulation 17 (8) of the SEBI (Listing Obligations And Disclosure Requirements) Regulations, 2015.
12. To consider disclosure of interest/concern in any Companies/body corporate, firms, association of individual presented by every Director in Form MBP-1.



13. To consider disclosure pursuant to Section 164(2) read with Rule 14(1) of the Companies (Appointment and Qualification of Directors) Rules, 2014 of the Companies Act, 2013 individually given by every Director in Form DIR-8 stating the status of Disqualification/Non-Disqualification pursuant to relevant Sections of Companies Act, 2013.
14. To consider appointment of M/s. Sarda Soni Associates as Internal Auditor of the Company for the Financial Year ended 2020-2021.
15. To consider and take on record Secretarial Audit Report from S. K. Jain & Co., Practising Company Secretary of the Company.
16. To consider and take on record Compliance Report pursuant to Regulation 17 (3) of SEBI (Listing Obligations and Disclosure requirements) Regulations, 2015.
17. To take on record quarterly compliance made for the quarter ended 31<sup>st</sup> March, 2020 i.e. Submission of Corporate Governance Exemption Certificate, Shareholding Pattern, Statement of Investor Grievances, Reconciliation of Share Capital Audit, Half yearly Compliance Certificate for the year ended 31<sup>st</sup> March, 2020 under Regulation 40(9) of SEBI (Listing Obligations And Disclosure Requirements) Regulations, 2015, Compliance Certificate Pursuant to the Regulation 7(3) of Securities Exchange Board of India (Listing Obligations and Disclosure requirements) Regulations, 2015, Certificate pursuant to Regulation 74 (5) of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018 and intimation of Trading Window pursuant to SEBI (Prohibition of Insider Trading) Regulations, 2015.
18. To review the working of the Company.
19. Any other Business with the Permission of the Chair.

**BY ORDER OF THE BOARD  
FOR CHEMO PHARMA LABORATORIES LIMITED**



  
**NEHA VORA**  
**COMPANY SECRETARY AND COMPLIANCE OFFICER**