

CHEMO PHARMA LABORATORIES LIMITED

Registered Office: 5-Kumud Apartment Co. Op. HSG. SOC. Ltd., Karnik Road, Chikan Ghar, Kalyan, Dist. Thane - 421301

• Corporate Office : - Empire House, 3rd Floor, 214, Dr. D. N. Road, Fort, Mumbai - 400 001

• Tel.No. (022) 22078381, 22078382 • Fax No.: (022) 22074294 • CIN No.: L99999MH1942PLC003556 • PAN NO.: AAACC2056K

Website: www.thechemopharmalaboratoriesltd.com • Email ID: chemopharmalab@gmail.com

NOTICE OF THE BOARD MEETING

TO,
THE BOARD OF DIRECTORS OF CHEMO PHARMA LABORATORIES LIMITED,

Dear Sir,

Notice is hereby given that a meeting of the Board of Directors of CHEMO PHARMA LABORATORIES LIMITED will be held on **Monday, 27th May, 2019 at 04:00 p.m.** at Empire House, 3rd Floor, Dr. D. N. Road, Fort, Mumbai -400001, to transact the business as per the agenda enclosed herewith.

You are requested to make it convenient to attend the meeting.

Thanking you,

ON BEHALF OF THE COMPANY

FOR CHEMO PHARMA LABORATORIES LIMITED



NEHA VORA

COMPANY SECRETARY AND COMPLIANCE OFFICER



Encl: as above

Place: Mumbai

Date: 16th May, 2019

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AGENDA

1. To grant leave of absence, if any.
2. To read and confirm the Minutes of the last Board Meeting.
3. To place on table Certificate of Statutory Compliances.
4. To place on record the Minutes of last Meeting of Audit Committee held on 28th January, 2019.
5. To place and take on record the proceedings of Audit Committee Meeting held 27th May, 2019.
6. To place on record the Minutes of last Meeting of Stakeholders Relationship Committee held on 28th January, 2019.
7. To place and take on record the proceedings of Stakeholders Relationship Committee held 27th May, 2019.
8. To consider and approve the Audited Financial Statements, of the Company for the Financial Year Ended 31st March, 2019 along with Auditors Report thereon.
9. To consider and approve the Audited Financial Results for the Quarter and Year ended on 31st March, 2019.
10. To consider and approve draft Report of Board of Directors, Management Discussion & Analysis Report and other supporting documents pertaining to Annual Report for the Financial Year 2019-2020.
11. To consider and take on record the CEO/ CFO Certificate pursuant to Regulation 17 (8) of the SEBI (Listing Obligations And Disclosure Requirements) Regulations, 2015.
12. To consider disclosure of interest/concern in any Companies/body corporate, firms, association of individual presented by every Director in Form MBP-1.



13. To consider disclosure pursuant to Section 164(2) read with Rule 14(1) of the Companies (Appointment and Qualification of Directors) Rules, 2014 of the Companies Act, 2013 individually given by every Director in Form DIR-8 stating the status of Disqualification/Non-Disqualification pursuant to relevant Sections of Companies Act, 2013.
14. To consider appointment of M/s. Sarada Soni Associates as Internal Auditor of the Company for the Financial Year ended 2019-2020.
15. To fix date, date, time & venue of 77th Annual General Meeting of the Meeting of the Company.
16. To consider and fix dates of Book Closure Dates for forthcoming 77th Annual General Meeting of the Company.
17. To recommend Shri. Ashok Somani (DIN - 03063364), Director of the Company who retires by rotation and, being eligible offers himself for re-appointment.
18. To consider re-appointment of Shri. Balkishan Lohia as a Non-Executive Independent Director for a second term of Five Consecutive years.
19. To consider appointment of Shri. Nandkumar Pareek as an Additional Director of the Company.
20. To consider and take on record cessation of Shri. Mathura Prasad Sharma from the position of Non-Executive Director of the Company pursuant to the per Regulation 17 (1A) of Securities and Exchange Board of India (Listing Obligations And Disclosure Requirements) (Amendment) Regulations, 2018 published in SEBI Circular vide Circular No. SEBI/LAD -NRO/GN/2018/10 dated 09th May, 2018 which is effective from 01st April, 2019.
21. To consider resignation of Smt. Shanta Somani from the position of Executive Women Director of the Company.
22. To adopt Code of Fair Disclosure and Conduct pursuant to Securities and Exchange Board of India (Prohibition of Insider Trading) (Amendment) Regulations, 2018.
23. To adopt Prevention of Sexual Harassment Policy pursuant to the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and Rules framed there-under.



24. To consider and take on record Secretarial Audit Report from S. K. Jain & Co., Practising Company Secretary of the Company.
25. To consider and take on record Compliance Report pursuant to Regulation 17 (3) of SEBI (Listing Obligations and Disclosure requirements) Regulations, 2015.
26. To review the working of the Company.
27. Any other Business with the Permission of the Chair.

**BY ORDER OF THE BOARD
FOR CHEMO PHARMA LABORATORIES LIMITED**




**NEHA VORA
COMPANY SECRETARY AND COMPLIANCE OFFICER**