

CHEMO PHARMA LABORATORIES LIMITED

Registered Office: 5-Kumud Apartment Co. Op. HSG. SOC. Ltd., Karnik Road, Chikan Ghar, Kalyan, Dist. Thane - 421301

• Corporate Office : - Empire House, 3rd Floor, 214, Dr. D. N. Road, Fort, Mumbai - 400 001

• Tel.No. (022) 22078381, 22078382 • Fax No.: (022) 22074294 • CIN No.: L99999MH1942PLC003556 • PAN No.: AAACC2056K

Website: www.thechemopharmalaboratoriesltd.com • Email ID: chemopharmalab@gmail.com

NOTICE OF THE BOARD MEETING

TO,
BOARD OF DIRECTORS OF CHEMO PHARMA LABORATORIES LIMITED,

Dear Sir,

Notice is hereby given that a meeting of the Board of Directors of **CHEMO PHARMA LABORATORIES LIMITED** will be held on **Friday, 25th May, 2018 at 04:00 p.m.** at Empire House, 3rd Floor, Dr. D. N. Road, Fort, Mumbai -400001, to transact the business as per the agenda enclosed herewith.

You are requested to make it convenient to attend the meeting.

Thanking you,

ON BEHALF OF THE COMPANY

FOR CHEMO PHARMA LABORATORIES LIMITED



NEHA VORA

COMPANY SECRETARY AND COMPLIANCE OFFICER



Encl: as above

Place: Mumbai

Date: 11th May, 2018

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AGENDA

1. To grant leave of absence, if any.
2. To read and confirm the Minutes of the last Board Meeting.
3. To place on table Certificate of Statutory Compliances.
4. To place on record the Minutes of last Meeting of Audit Committee held on 24th January, 2018.
5. To place and take on record the proceedings of Audit Committee Meeting held 25th May, 2018.
6. To place on record the Minutes of last Meeting of Stakeholders Relationship Committee held on 24th January, 2018.
7. To place and take on record the proceedings of Stakeholders Relationship Committee held 25th May, 2018.
8. To consider and approve the Audited Financial Statements, of the Company for the Financial Year Ended 31st March, 2018 along with Auditors Report thereon.
9. To consider and approve the Audited Financial Results for the Quarter and Year ended on 31st March, 2018.
10. To consider and approve Notice of Annual General Meeting and to fix day, date, time and venue of Annual General Meeting for the year ended 31st March, 2018.
11. To consider and approve draft Report of Board of Directors, Management Discussion & Analysis Report and other supporting documents pertaining to Annual Report for the Financial Year 2017-2018.
12. To consider and take on record the CEO/ CFO Certificate pursuant to Regulation 17 (8) of the SEBI (Listing Obligations And Disclosure Requirements) Regulations, 2015.



13. To recommend re-appointment of Shri. Ashok Somani (DIN - 03063364), Director of the Company who retires by rotation and, being eligible offers himself for re-appointment.
14. To consider and approve ratification of M/s. VMD & Co., Chartered Accountants as Statutory Auditors of the Company to hold office till conclusion of Seventy Ninth Annual General Meeting subject to the approval of the Members of the Company.
15. To consider and fix Book Closure Date as 24th August, 2018 to 29th August, 2018 (both days inclusive).
16. To consider disclosure of interest/concern in any Companies/body corporate, firms, association of individual presented by every Director in Form MBP-1.
17. To consider disclosure pursuant to Section 164(2) read with Rule 14(1) of The Companies (Appointment and Qualification of Directors) Rules, 2014 of the Companies Act, 2013 individually given by every Director in Form DIR-8 stating the status of Disqualification/Non-Disqualification pursuant to relevant Sections of Companies Act, 2013.
18. To consider appointment of M/s. Sarada Soni Associates as Internal Auditor of the Company for the Financial Year ended 2018-2019.
19. To authorise Shri. Ashok Somani and Shri. Shreeniwas Somani for making necessary disclosures to the Stock Exchange for determining materiality of any event pursuant to the Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Requirements, 2015.
20. To review the working of the Company.
21. Any other Business with the Permission of the Chair.

BY ORDER OF THE BOARD

FOR CHEMO PHARMA LABORATORIES LIMITED



Neha Vora

**NEHA VORA
COMPANY SECRETARY AND COMPLIANCE OFFICER**