

# CHEMO PHARMA LABORATORIES LIMITED

Registered Office: 5-Kumud Apartment Co. Op. HSG. SOC. Ltd., Karnik Road, Chikan Ghar, Kalyan, Dist. Thane - 421301

• Corporate Office : - Empire House, 3<sup>rd</sup> Floor, 214, Dr. D. N. Road, Fort, Mumbai - 400 001

• Tel.No. (022) 22078381, 22078382 • Fax No.: (022) 22074294 • CIN No.: L99999MH1942PLC003556 • PAN No.: AAACC2056K

Website: www.thechemopharmalaboratoriesltd.com • Email ID: chemopharmalab@gmail.com

## NOTICE OF THE BOARD MEETING

TO,  
BOARD OF DIRECTORS OF CHEMO PHARMA LABORATORIES LIMITED,

Dear Sir,

Notice is hereby given that a meeting of the Board of Directors of **CHEMO PHARMA LABORATORIES LIMITED** will be held on **30<sup>th</sup> May, 2016 at 11:00 a.m.** at Empire House, 3<sup>rd</sup> Floor, Dr. D. N. Road, Fort, Mumbai -400001, to transact the business as per the agenda enclosed herewith.

You are requested to make it convenient to attend the meeting.

Thanking you,

ON BEHALF OF THE COMPANY

FOR CHEMO PHARMA LABORATORIES LIMITED

  
NEHA VORA

COMPANY SECRETARY AND COMPLIANCE OFFICER



Encl: as above

Place: Mumbai

Date: 20<sup>th</sup> May, 2016

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## AGENDA

1. To grant leave of absence, if any.
2. To read and confirm the Minutes of the last Board Meeting.
3. To place on table the Register of Contracts maintained u/s 189 of the Companies Act, 2013.
4. To place on table Certificate of Statutory Compliances.
5. To place on record the Minutes of last Meeting of Audit Committee held on 21<sup>st</sup> January, 2016.
6. To place and take on record the proceedings of Audit Committee Meeting held 30<sup>th</sup> May, 2016.
7. To place on record the Minutes of last Meeting of Stakeholders Relationship Committee held on 21<sup>st</sup> January, 2016.
8. To place and take on record the proceedings of Stakeholders Relationship Committee held 30<sup>th</sup> May, 2016.
9. To consider and approve the Audited Financial Statements of the Company for the Financial Year Ended 31<sup>st</sup> March, 2016 along with Auditors Report thereon.
10. To consider and approve the Audited Financial Results for the year Quarter and Year ended on 31<sup>st</sup> March, 2016.
11. To consider and approve draft Report of Board of Directors and Management Discussion & Analysis Report.
12. To consider and take on record the CEO/ CFO Certificate pursuant to Regulation 17 (8) of the SEBI (Listing Obligations And Disclosure Requirements) Regulations, 2015.





13. To recommend re-appointment of Shri. Ashok Somani (DIN No. – 03063364), Director of the Company who retires by rotation and, being eligible offers himself for re-appointment.
14. To consider and approve appointment of M/s. VMD & Co., Chartered Accountants as Statutory Auditors of the Company to hold office till conclusion of Seventy Ninth Annual General Meeting subject to the approval of the Members of the Company.
15. To consider and approve Notice of Annual General Meeting and to fix day, date, time and venue of Annual General Meeting for the year ended 31<sup>st</sup> March, 2016.
16. To consider and fix Book Closure Date as 17<sup>th</sup> August, 2016 to 30<sup>th</sup> August, 2015 (both days inclusive).
17. To give Authority to any of the Director of the Company for Annual Filing of E-forms with Registrar of Companies.
18. To give disclosure of interest/concern in any Companies/body corporate, firms, association of individual by every Director in Form MBP-1.
19. To consider appointment of M/s. Kavita Khatri & Associates as Secretarial Auditor of the Company for the financial year ended 2016-2017.
20. To consider appointment of M/s. Sarda Soni Associates as Internal Auditor of the Company for the financial year ended 2016-2017.
21. To review the working of the Company.
22. Any other Business with the Permission of the Chair.

**BY ORDER OF THE BOARD**

**FOR CHEMO PHARMA LABORATORIES LIMITED**



*Neha*

**NEHA VORA  
COMPANY SECRETARY AND COMPLIANCE OFFICER**